

Village of Lawrence
Water and/or Sanitary Sewer Connection Permit Application

Property owner	
Business Name (if Applicable)	
Parcel # and Mailing Address	
City/State/Area Code	
Connection Address	
Licensed Contractor	
Mailing Address	
City/State/Area Code	

Property Use	Residential	Commercial	Industrial
	Institutional	Governmental	Other

Requested Service size _____ Requested Meter Size _____

Plans and Specifications: Yes _____ No _____

Note: Plans, specifications, and other pertinent information for all proposed work at the above connection address must be submitted for all applicants, except for residential users. No permit will be approved until all required reviews are completed. Application must be submitted 2 weeks prior to the anticipated construction start date.

Name of Applicant (Print or Type)	Signature of Applicant	Date
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Applicant Please Note:

- This permit is for the connection of an individual Building to a Village owned and operated water and/or sanitary sewer system.
- A Non-refundable deposit of \$300 must be paid at the time of application submittal. The deposit will be applied to the calculated final invoice for the work performed after completion.
- Fees for connection and work shall be in accordance to the Village's adopted fee schedule.
- A plumbing permit must be obtained from the appropriate Building Inspector's Office.
- Allowable materials and construction shall be in accordance with the adopted Village Policy and Procedure Manual.
- Notify all utility companies of all proposed underground construction by calling "Miss Dig" **three working days in advance of commencing work.**
- If work is being performed in the Village's right-of-way (ROW) a right-of-way permit must also be obtained , approved, and paid for before work can be started.
- All work must be inspected by the Department of Public Works supervisor before being backfilled.
- Non-domestic users must pass a pre-construction inspection by the Village of Lawrence prior to issuance of this sanitary sewer connection permit. The Village may deny a connection if adequate pre-treatment facilities (if necessary) are not in place.
- The Village reserves the right to disconnect services if payment for work is not received within 30 days of invoicing.

All extensions of public water and/or sanitary sewers shall be made in accordance with Village Ordinances and the adopted Policy and Procedure Manual

TO BE COMPLETED BY THE VILLAGE

Approved by:

Administrative Officer	Title	Date
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