



Village of Lawrence

157 N. Paw Paw St.
Lawrence, MI 49064
269-674-8161
269-674-3004 Fax
www.lawrencemi.org



The Village of Lawrence is seeking a dependable and safety-minded individual to serve as a Part-Time School Crossing Guard for the Lawrence Public Schools district.

Position Details

- **Schedule:** School days only
- **Hours:**
 - o Morning Shift: 7:30 AM – 8:00 AM
 - o Afternoon Shift: 2:30 PM – 3:00 PM (11:15-11:45 AM on Half-Days)
- **Total Hours:** Pay will be for 2 hours per school day
- **Location:** Designated school crossing area within the Village of Lawrence
- This position will report to the Police Chief.

Responsibilities

- Safely assist students and pedestrians crossing streets before and after school
- Monitor traffic conditions and promote pedestrian safety
- Communicate courteously with students, parents, school staff, and motorists
- Report safety concerns or incidents to School and Village staff

Qualifications

- Reliable and punctual
- Ability to work outdoors in various weather conditions
- Strong attention to safety and awareness of surroundings
- Ability to interact positively with children and the public
- Must be able to stand for extended periods

Compensation

Compensation to be determined based on qualifications and Village policy.

How to Apply

Interested applicants can find an application on the Village website, www.lawrencemi.org, and click on the Community News tab to access the application link. They can be emailed to office@lawrencemi.org with Crossing Guard Application as the subject line. They can also be submitted in person during normal business hours at Village Hall located at 157 N. Paw Paw St., Lawrence, MI 49064, Monday – Thursday 9 AM-4 PM and Fridays 9 AM-12 PM.

The Village of Lawrence is an Equal Opportunity Employer.