



## Village of Lawrence

157 N. Paw Paw St.  
Lawrence, MI 49064  
269-674-8161  
269-674-3004 Fax  
www.lawrencemi.org



The Village of Lawrence has immediate openings for Department of Public Works (DPW) Technicians. Qualified applicants should be able to follow instructions, and should have the following minimum requirements:

- High School diploma or equivalent.
- Basic computer skills.
- Michigan Driver's License with Class B CDL, or the ability to obtain a Class B CDL within 6 months of hire.
- Experience in municipal Water, Sewer, and Stormwater.
- Available for on-call and weekend shifts.
- Occasionally required to climb and/or balance. Must be able to lift and/or move objects weighing up to 40 pounds and must occasionally lift and/or move objects weighing as much as 90 pounds.
- Ability to:
  - Pass a Pre-Screen Drug Test and Physical.
  - Effectively communicate, understand instructions, and follow directions.
  - Perform a variety of construction, maintenance and repair tasks involving carpentry, electrical, plumbing, and masonry skills.
  - Establish effective working relationships and use good judgement, initiative and resourcefulness when dealing with other employees and the public.
  - Work independently in a changing environment and/or emergency situations.
  - Complete projects according to deadlines and changes in work priorities.
  - Operate public works vehicles, light and heavy equipment, tools, and related implements used in public works operations.
- Knowledge of:
  - Tools, materials, and equipment used in the maintenance, repair, and construction of municipal infrastructure systems, including water and sewer systems.
  - Landscaping and groundskeeping practices.

### **Essential Job Functions:**

An employee in this position may be called upon to perform any or all of the following essential functions. These examples do not include all the duties the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Performs routine maintenance, repair and construction projects related to Village streets, sidewalks, buildings, and parks/grounds. Activities may include:
  - a. patching, sweeping, grading, snow and ice removal, sign repair or replacement, pavement markings, and other projects as assigned.
  - b. projects related to Village buildings and facilities. Activities may include unskilled, semi-skilled and skilled tasks involving cleaning, carpentry, painting, plumbing, electrical, cement work and other improvements.

*This institution is an equal opportunity provider and employer*



## Village of Lawrence

157 N. Paw Paw St.  
Lawrence, MI 49064  
269-674-8161  
269-674-3004 Fax  
[www.lawrencemi.org](http://www.lawrencemi.org)



- c. landscaping projects related to Village parks, and grounds. Activities may include mowing, edging, planting, fertilizing, tree trimming and removal, chipping, leaf pick-up, storm clean-up and other activities as required. Maintains Park equipment, buildings, and associated facilities.
  - d. basic repair of Village tools, equipment, machinery, and vehicles. Records preventive maintenance activities according to established procedures.
2. Perform related work as required and assigned by supervisor.