

Village Of Lawrence
157 N. Paw Paw
Lawrence Michigan 49064
(269) 674-8161
www.lawrencemi.org



Kelly Johnson, Village Clerk
Clerk@lawrencemi.org

PAVILION RESERVATION APPLICATION

Please complete this application 2-3 weeks prior to the event. You will be notified by phone of application status.

| |
|--------------------------------|
| Sponsoring Organization: _____ |
| Contact Name: _____ |
| Email Address: _____ |
| Contact Phone: _____ |

| |
|---|
| Date of Event: _____ Approximate Start/End Time: _____ |
| Type of Event and Description (Including use of items such as bounce houses, tents, etc.): _____ _____ _____ |
| Location: ___ East Pavilion (Playground) ___ West Pavilion (Bathroom) |
| Power Needed: ___ Yes ___ No |
| Number Expected to Attend: _____ |

Note:

- Applicant is responsible for the use and payment for any electrical energy used during the event.
- Applicants are responsible for cleaning and restoring the site after the event. The cost of any Village employee's overtime incurred because of an applicant's failure to clean and/or restore the site following the event will be paid by the applicant. *BATHROOMS ARE OPEN MAY 1-OCTOBER 31*
- By Signing I hereby agree to abide by the terms set forth in this application and the ordinances of the Village of Lawrence. I understand failure to do so may lead to the cancellation of the event or denial of future application requests.

Signature: _____ Date: _____

Printed Name: _____