

Lawrence DDA minutes of October 29, 2014

Meeting called to order at 6:40pm with Mary Webster, Gary Barton, Steve Petersen, David Quick, Don Hanson present. Also present Jan Petersen and Ken Schaut.

- I. Minutes- there were no minutes available for the committee to approve
- II. Treasurers Report- total balance of \$17,526.40, of this total \$779.07 is Farmers Market funds. Motion by Dave Quick, second by Steve Petersen to approve Treasurers report unanimous vote cast.
- III. Farmers Market Report- Jan explained the EBT process has worked well this year. The American Legion made a \$100.00 donation to the Farmers Market. Jan stated she is going to have a vendor committee next year to assist with the Market. Jan has expenses totaling \$343.80 for advertisement, vendor coins, signs, etc that need to be paid. Motion by Mary supported by Don to pay the expenses upon proper receipts to Kim. Unanimous vote cast.
- IV. Streetscape Report- no new activities to report
- V. I-94 Signs- bills have been sent out
- VI. Old Business- two bids to complete land survey of the Chapman Building received. Southwest Survey \$1,085 and from Mitchell/Morris for up to \$1,000. Motion by Mary supported by Steve to accept the bid from Mitchell for up to \$1,000. Unanimous vote cast.
- VII. New Business- Mary reported the current DDA plan expires in 2019, we should review the plan over the next year to update it. Don suggested we set so much time aside for each meeting (20 minutes). Consensus of the group to finish the update of the plan by October 1, 2015 placing it on the monthly agenda for 20 minutes each month.

Chapman Building- Gary presented a template of an RFP to sell the Chapman Building. All agreed to review the template, any additions or deletions need to be sent to Mary by Monday November 3<sup>rd</sup>, draft RFP completed by the 5<sup>th</sup>, sent to Village Council for their next meeting and place in advertisement/media on Wednesday November 12<sup>th</sup> and RFPs back to DDA for their December 10<sup>th</sup> meeting.

Motion by Don supported by Gary to adjourn meeting at 7:55. Approved unanimously.

Minutes completed by Dale Gribler

DDA Minutes July 22, 2014 Meeting

Members Present: Dave Quick, Mary Webster, Steve Petersen, Donna Barnett, Gary Barton, Dale Gribler

Meeting called to order at 6:35

Guests: Jan Petersen, Phil Glennie

Approval of Previous Minutes: will be approved at the next meeting as we did not have at this meeting

Treasurer Report: we did not have bank statement, will be approved at the next meeting

Motion by Mary supported by Donna to approve checks for Sandra Hanson \$298.00 for flowers; Village of Lawrence \$27.57 & \$25.43 for water standby at Chapman building; Jan Petersen \$429.30 for Farmers Market reimbursement. Unanimous vote cast.

Façade Improvement: no requests

Streetscape: Phil reported on the angle parking, recommendation from his committee to have angel parking on N Paw Paw, west side in the first block and angle parking on E St Joseph, south side from Paw Paw Street to the bump out near the apartment building. Discussion about reverse parking into the angle areas, consensus was not to do this. Motion by Mary supported by Steve to support Phil's recommendation. Unanimous vote cast.

Business Signage: reviewed request from Great Lakes Antiques for an 8"x36" sign. Motion by Mary supported by Gary for approval, unanimous vote cast.

Farmers Market: Jan presented the idea of a petty cash fund for payment to vendors who use the SNAP, Coupons program. Ken supported recommendation via earlier email. Kim will balance the account pursuant to auditor's requirements. Motion by Mary supported by Dave unanimous vote to establish petty cash fund of \$400 pursuant to auditor requirements for SNAP reimbursement to vendors. Jan distributed eco shopping bags for the Farmers Market courtesy of the Garden Club. Positive comments made of the new sandwich boards for the Farmers Market.

Unfinished Business: Chapman Building (Orr) majority of metal has been sent to Clarks, approximately \$600 worth of scrap. Some more is left but the work crew will take via trailer load rather than dumpster to control theft. Estate sale will be held on August 30<sup>th</sup> from 8am-noon in conjunction with Ox Roast yard sale days, volunteers needed to work. We will have a pricing/cleanup day on August 16<sup>th</sup> and 23<sup>rd</sup> at 10am, volunteers needed for this as well. (Mary has already created the ad for the estate sale for the Flashes) discussion on the Red Arrow Bar- Village has given the owner time frames for cleanup and is monitoring for compliance. Question on owners of Simple Comforts Building and its status? No seemed to know status.

New Business: Mary reported contact has been made with owners of Joan's Flower Shop about donating building to the Village a couple of weeks ago, waiting to hear back after family discusses the request. Mary reported the Village and Railroad are in discussions about removing tracks and signs so buses will not have to stop.

Public Comment: general discussion about the Ox Roast, talent show will be held this year, volleyball?, 3 on 3 basketball tournament for the kids?

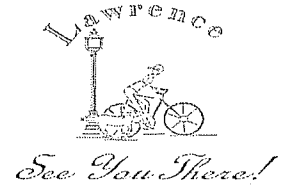
Next Meeting: August 27<sup>th</sup> 6:30pm—last meeting before Ox Roast please try your best to attend.

## Village Of Lawrence

157 N. Paw Paw  
P.O. Box 217  
Lawrence Michigan 49064  
(269) 674-8161 Fax (269) 674-3004  
www.lawrencemi.org

Downtown Development Authority

*August 22, 2012 – Regular Monthly Meeting Minutes*



Present: Gribler, Schaut, Hanson, Barnett, Petersen, Webster

Absent: Barton, Campagna, Alburtus, Damaske

Meeting called to order at 6:35 p.m. by Chairman Gribler.

Motion by Webster, seconded by Hanson to approve minutes of June 27, 2012 meeting, carried.  
There was no July meeting due to lack of quorum.

Treasurer's Report: As of the end of July there was a balance of \$2185.21 including 213.03 from the Farmers Market. Motion to approve by Webster, seconded by Barnett, carried. The following checks were written: American Legion \$25.00 for Fm.Mkt. ad on Ox Roast T-shirts, Sandy Hanson \$377.00 for planters and soil mix, Field Plb. and Htg. \$94.91 for conduit for street lights, All-Phase Elect. \$102.34 for one light generator. Motion to approve by Webster, seconded by Hanson, carried.

Facade Improvement : No report.

Streetscape : Schaut reported that All-Phase backed off one of the street lights – won't bill us at this time. The DDA won't have to borrow money from the Village. We have the lights ready to go – waiting for the electrician.

Business Directory Signage : A & B Packing wanted a big sign but ECCU is first in line. They will take up two spots left vacant by Red Brick Coffee Shop. Approved sign design (big or small sign) for A & B Packing and pre-approved big sign (coming thru email) for ECCU. Motion to approve by Hanson, seconded by Webster, carried.

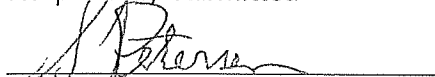
Farmers Market : Petersen presented a report from Jan Petersen showing expenses and receipts. Report also shows a 75.00 donation from the Americal Legion and tells about participation in the Project Fresh and Market Fresh coupon programs. Motion by Hanson, seconded by Webster to accept report and attach to minutes, carried.

Unfinished Business : Schaut reported that the Village is in the process of buying the old mill/Lawrence Co-op on South Paw Paw Street. A question of ownership came up and is being dealt with.

New Business : None

Motion to adjourn at 7:12 p.m. by Hanson, seconded by Webster, carried.

Respectfully submitted

  
Steve Petersen, acting Secret

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Downtown Development Authority  
*June 27, 2012, – Regular Monthly Meeting Minutes*



Present: Campagna, Hanson, Barnett, Petersen, Schaut, Barton Alburtus, Webster

Absent: Damaske, Gribler,

Meeting called to order at 6:30 p.m – Steve Petersen, Vice Chair Presiding

Motion by Barnett, Seconded by Webster to approve minutes of May 23, 2012 meeting. All ayes motion carried.

Motion by Webster, Seconded by Barnett to approve the following expenditures (all related to the installation of new lights): Consumer's Concrete - \$205.98, Matt Kozel Concrete - \$300.00, Bos Concrete - \$290.00, All Phase Electric - \$6,411.20 for a total of \$7,207.18. All ayes motion carried.

Motion by Webster, Seconded by Hanson to pay Vineyard Press for printing and advertising related to Farmer's Market - \$118.50 All ayes motion carried.

There was a general discussion regarding the installation of the next round of lighting. It appears that the DDA might not have enough money to complete the project. It was suggested that the DDA could borrow needed funds from the Village's general fund.

There was further discussion about delaying any future installation of lights until a plan was developed for exactly how many additional lights would be installed, where they would be installed and where funding to install future lights would come from.

Ken Schaut informed the DDA members that a possible medical marijuana facility was renting space in Krista Goens building. Since the Village has a moratorium of this type of facility and because no occupancy permit has been obtained by the business, the DDA questioned the legality of this business. Ken will have the Village's code enforcement officer look into this matter.

Steve Petersen presented a power point presentation compiled by Jan Petersen regarding future possible uses of the old grain mill purchased by the Village. She suggested forming "A Friends of the Grain Mill" committee. Mary Webster informed Steve that the Village was all ready forming a group to look in to this issue.

Motion by Hanson Seconded by Webster to adjourn. All ayes motion carried.

Meeting adjourned at 7:30pm

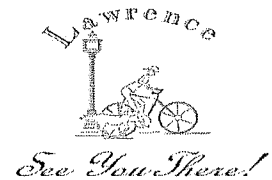
Respectfully Submitted,

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Sal Campagna, DDA Secretary

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Downtown Development Authority  
*May 23, 2012, – Regular Monthly Meeting Minutes*



Present: Campagna, Hanson, Barnett, Petersen, Gribler, Schaut, Barton

Absent: Damaske, Alburtus, Webster

Others: Petersen

Meeting called to order at 6:30 p.m.

Motion by Hanson, Seconded by Barnett to approve minutes of April 25, 2012 meeting. All ayes motion carried.

Motion by Hanson, Seconded by Barnett to approve the Treasurer's Report. All ayes motion carried.

Motion by Barnett, Seconded by Hanson to approve Farmer's Market expenditures of \$60.00 for advertising and \$12.80 for postage. All ayes motion carried.

New lights have been ordered. The current plan is to begin installation on the Friday or Saturday following Memorial Day.

The Farmer's Market opens July 7<sup>th</sup>. Jan Petersen attended the Michigan Farmer's Market meeting. She is attempting to get other businesses to participate in the market.

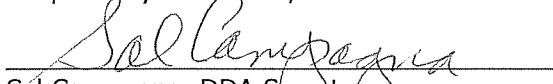
Motion by Hanson, Seconded by Barnett to authorize the Treasurer, Gary Barton, to sign checks. Also to have Leroy Damaske taken off as signer. All ayes, motioned carried.

Motion by Barnett, Seconded by Petersen to pay the balance for flowers, not to exceed the amount budgeted. All ayes motion carried.

Motion by Barton Seconded by Petersen to adjourn. All ayes motion carried.

Meeting adjourned at 7:00pm

Respectfully Submitted,

  
Sal Campagna, DDA Secretary

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Downtown Development Authority  
*April 25, 2012 – Regular Monthly Meeting Minutes*



Present: Campagna, Hanson, Barnett, Petersen, Gribler, Schaut

Absent: Damaske, Barton, Alburtus, Webster

Meeting called to order at 6:30 p.m.

Motion by Petersen, Seconded by Barnett to approve minutes of January 25, 2012 and February 22, 2012 meetings. All ayes motion carried.

Motion by Petersen, Seconded by Hanson to approve the Treasurer's Report. All ayes motion carried.

Conduit was pulled under the street for street lights when the fiber optic cable was being laid. Approximate cost was \$1,400 which was considerably less than if this would have been done as a stand alone project.

Motion by Barnett Seconded by Hanson to install five new lights. All ayes motion carried.

Jan Petersen will contact Dale Gribler to schedule "Antiques in the Park" in conjunction with the Farmer's Market for the months of July, August and September.

Ken Schaut reported on the following news:

- MDOT is requiring Pioneer Rail Corp to remove and repave 22 rail crossings, five of which are located in the village.
- The Old Feed Mill on Paw Paw Street has been offered to the village by the county treasurer for taxes.
- SMCAA is considering moving out of the village.
- The Red Arrow Bar is for sale.
- The Waffle House should be opening soon.

Motion by Hanson Seconded by Petersen to adjourn. All ayes motion carried.

Meeting adjourned at 7:35pm

Respectfully Submitted,

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Sal Campagna, DDA Secretary

Lawrence DDA February 22, 2012

Present: Don Hanson, Dale Gribler, Pat Alburtus, Gary Burton, Mary Webster and Steve Petersen.

Chairman Gribler opened meeting at 6:35 pm.

Minutes: none

Treasurer's report: none

Façade: no report

Signage: no report

Streetscape: Dale contacted Able Electric to correct the electronic eye control. Control corrected.

Quote for directional Boring for future street lighting is needed.

Farmers Market: July 7 opening date. Jan will attend Michigan Farmers Market Conference March 6&7 at MSU.

Old Business: none

New Business: Discussion of having Antique show and Farmers market on Saturdays.

Waffle House may open in March

Motion to adjourn carried.

Don Hanson drafted secretary.



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Downtown Development Authority  
*October 26, 2011 – Regular Monthly Meeting Minutes*



Present: Gribler, Barton, Schaut, Campagna, Hanson, Barnett, Petersen, Alburtus  
Absent: Damaske

Meeting called to order at 6:30 p.m.

Expenditures: \$100 annual dues to the Michigan Downtown Association. Motion by Hanson, second by Webster to pay dues. 6 ayes, 1 nay, motion carried.

Business Directory signage – need to obtain list for 2011/2012 billing. Gary Barton will follow-up.

Farmer's Market has a balance of \$523.03.

Mary Webster will draft a resolution for the next meeting to renew membership in the Main Street organization. Mary Webster reported that the Community Development Committee was restructured under the Main Street model this year. The committee is working to make the Village eligible to advance to the next level. The following events will take place in the Village this month:

- Friday, 10/28/11, Dance at Old Town Hall
- Sunday, 10/30/11, Chili Cook-Off at Park Pavilion to coincide with Trick-or-Treat hours

Ken Schaut reported that the Waffle House will close on 10/31/11. The building and equipment are for sale for \$249,000. He also reported the Acapulco restaurant is adding a vestibule to their front door.

Gary Barton reported that the Red Brick Coffee Shop has been listed for sale (including kitchen equipment) for \$148,900.

The DDA will conduct a brainstorming session at the next meeting to get ideas on how to get new businesses into the Village.

Due to the holiday season, the next meeting will be on Wednesday, Dec. 7<sup>th</sup> at 6:30 p.m. at the Lawrence Community Services Building.

Motion by Webster, second by Hanson to adjourn. All ayes, adjourned at 7:25 p.m.

Respectfully Submitted,

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Sal Campagna, DDA Secretary

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## **Downtown Development Authority**

*September 28, 2011 – Regular Monthly Meeting Minutes*

*No Meeting Held.*

Respectfully Submitted,

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Sal Campagna, DDA Secretary

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## Downtown Development Authority

*August 24, 2011 – Regular Monthly Meeting Minutes*

Present: Gribler, Schaut, Campagna, Hanson, Barnett, Petersen, Damaske  
Absent: Barton

Meeting called to order at 6:40 p.m. Motion by Barnett to approve July minutes, supported by Hanson.

Motion by Damaske to approve treasurer's report as presented, supported by Barnett. Report includes the following expenditures:

322.30 – Jan Petersen (Farmers' Market Reimbursement)  
25.00 – Jerry Pearson (Farmers' Market Reimbursement)  
347.30 – Total Expense

The committee decided that no further expenditures could be made until the Village receives tax disbursement funds.

The following reports were presented to the DDA:

- Streetscape – poles and concrete are installed; waiting for electrical bid.
- Business Directory – Field Plumbing still unpaid, Gribler to follow-up.
- Farmers' Market – report attached.

There was a brief discussion regarding the possibility of buried gas tanks still existing in the vicinity of the Red Arrow Bar. Gribler will follow up with the County.

Motion by Webster, supported by Hanson, to have the DDA continue its support of the Michigan Main Street program at the Associate Level.

Meeting adjourned at 7:28 p.m.

Respectfully Submitted,

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Sal Campagna, DDA Secretary

Lawrence DDA Meeting August 24, 2011

## Farmers Market Report

To date we have spent **\$557.20** on advertising which includes poster printing, postcards, and ads in the Bangor Reminder, the Van Buren County Advertiser and the Paw Paw Flashes (Vineyard Press).

To date we have received a total of \$725.00 in vendor's Fees and a \$50.00 donation from the American Legion for a total of **\$775.00**.

Jan has contracts with the **Michigan Department of Community Health** to receive and submit for reimbursement **Project Fresh** Coupons for Seniors and WIC. Jan reimburses the vendors for the coupons the day of the transaction out of her own pocket so she needs to have the reimbursement checks from the state signed off to her, if they include the village name on them, when they arrive.

8/24/11

Today Jan is submitting paid receipts from Vineyard Press (\$241.60) and The Advertiser (\$80.70) for reimbursement from the DDA for a total of **\$322.30**. She has already been reimbursed \$234.90 for advertising this season on June 24<sup>th</sup>, 2011

Jan also has requested a check for **\$25.00** be signed for delivery to Jerry Pearson at the Lawrence American Legion for advertising the market on the Ox Roast Run t-shirts.

**Nancy Baker will be running the market on Saturday August 27, 2011.**

The market plans to have a float in the Ox Roast Parade, in case anyone knows of any kids who would like to ride on it.

Thank you,  
Jan Petersen

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## Downtown Development Authority

*July 27, 2011 – Regular Monthly Meeting Minutes*

Present: Harrington, Campagna, Hanson, Barnett, Barton, Petersen, Damaske

Absent: Webster

Excused: Gribler, Schaut

Meeting called to order at 6:30 p.m. Motion by Harrington to approve June minutes, supported by Hanson.

Motion by Harrington to approve treasurer's report as presented, supported by Damaske. Report includes the following expenditures:

246.60 – Brush Creek Antiques (Advertising)  
234.00 – Jan Petersent (Farmers' Market Reimbursement)  
1235.09 – All Phase Electric (Downtown Period Lighting Project)  
1,715.69 – Total Expense

The following reports were presented to the DDA:

- Streetscape
- Business Directory
- Farmers' Market

Doug Harrington informed the DDA that he is resigning from the DDA. Harrington put forth Kim Thompson's name as the new Township Board representative.

- Council approves/disapproves Kim Thompson as DDA Township Board Representative.

Meeting adjourned at 7:20 p.m.

Respectfully Submitted,

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Sal Campagna, DDA Secretary

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Lawrence DDA meeting June 22, 2011

Present: Don Hanson, Doug Harrington, Ken Schaut, Donna Barnett, Steve Petersen, Jan Petersen, and Pat Aburtus .

Vice Chairman Steve Petersen opened the meeting at 6:38 PM.

Minutes Don Hanson distributed May 25 minutes. Corrected and copy attached.  
Motion by Doug second by Steve to accept corrected minutes carried.

Treasurer: No Report  
Facade No Report

Ken Schaut reported a revised invoice for concrete cutting, copy of explanation by Genny attached. Motion by Steve second by Pat to approve \$1731.35 cutting north of Red Arrow between Paw Paw and Exchange streets for street lighting: vote Doug no Steve, Pat, Don , Donna yes. Motion carried.

Signage No report.

Farmers Market Jan Petersen was directed to present receipts and monies to Genny. Discussion of civic groups paying for booths for Farmers market followed. Jan will draft a policy for DDA approval.

Streetscape Replace some sidewalk in front of Simple Comforts.  
Matt Kozel will replace at \$325, / sq. ft. Village will split cost with DDA.  
Sidewalk replacement \$ 1412.50. Cost to each \$706.25.  
Motion by Doug second by Donna carried.

Unfinished business none

New Business Don Hanson after 8 years as secretary resigned.  
Doug nominated Sal for secretary second by Steve, vote: yes Doug, Steve, Donna, Pat  
Don Hanson abstained because Sal was not contacted. Motion carried.

Don Hanson

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Lawrence DDA meeting May 25, 2011

Present: Dale Gribler Don Hanson, Sal Campagna, Doug Harrington, Ken Schaut, Leroy Damaske, Donna Barnett, Steve Petersen, Jan Petersen, and Gary Barton.

Chairman Gribler opened the meeting at 6:30 PM.

Minutes Don Hanson distributed April 27 minutes. Motion by Doug second by Don carried. Copy attached.

Treasurer Leroy distributed March and April statements..

Farmers Market balance 3-31-2011 \$465.23: DDA Balance 3-31-2011 \$1,919.82

Combined Balance 3-31-2011 \$2,385.05

Farmers Market balance 4-30-2011 \$465.23: DDA Balance 4-30-2011 \$5,733.33

Combined Balance 4-30-2011 \$6,198.56 copies attached.

Facade No Report

Signage Full. One delinquent.

Farmers Market Jan Petersen attended Cottage Food Law presented by MSU in Paw Paw. Jan discussed Liability. June 18 is the opening date. We can accept Project Fresh and Senior Fresh Coupons.

Streetscape Leroy paid Kalamazoo Banner \$961.65.

Sal moved second by Gary to pay Field Hardware \$195.56 for conduit. Motion carried.

Tentative approval to pay Accurate Concrete Cutting \$999.50 after verification, moved by Doug second by Donna, motion carried.

Motion by Sal second by Steve to purchase photo sensor from Field Hardware, Motion carried.

Ken received an estimate of \$2800.00 to remove 6 street lights and 4 poles.

Motion by Doug second by Steve to purchase 2 surge protector breakers Motion carried.

Unfinished business Motion by Doug second by Gary to pay up to \$200,00 for Farmers Market advertisement.

New Business Leroy Damaske submitted his letter of resignation as Treasurer. It was accepted with regret and his service was appreciated. Copy attached. Gary Barton was elected treasurer.

Don Hanson

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Lawrence DDA meeting, March 23, 2011

Present: Steve Petersen, Gary Barton, Donna Barnett, Doug Harrington, Sal Campagna, LeRoy Damaske, Ken Schaut, Dale Gribler, Pat Alburtus. Guest: Dick Smith.

Chairman Gribler opened the meeting at 6:40 PM.

Treasurer: LeRoy handed out February statement showing a Farmers Market balance of \$465.23 and a DDA balance of \$8481.94 for a combined balance of \$8947.17. Copy attached. He also presented a 2011-2012 Fiscal Year Budget showing \$14,500 in both income and expenses for the DDA along with \$1600 income and expenses for the Farmers Market. Copy attached. Motion by Doug, second by Pat to accept budget. Carried.

Minutes of February 23, 2011 – motion to accept by Doug, second by Sal. Carried.

Mainstreet: Ken and Sal met with Jeff Mills and Melanie Giddings of the ISD about them possibly starting a food co-op (grocery) involving students. Ken is looking for a building for them and mentioned several possibilities.

Façade: No report.

Signage: Ken says Acapulco's sign is back up.

Farmers Market: Jan Petersen sent a report about attending meetings concerning MDA regulations and safe food handling for producers. Copy attached.

Streetscape: Dale, Doug and Ken have walked Red Arrow east between Paw Paw and Exchange streets and determined that 4 new street lights would be good on north side. We had budgeted for 5 lights this year so there will be enough money to purchase banners for the 4 new lights. Banners will have Tiger Pride and a tiger face and will be mixed in with others already in place. Motion by Gary, second by Pat to buy 4 lights and 4 banners. Carried. Motion by Doug, second by Gary to have LeRoy pay \$6562.12 to All Phase Electric for 4 lights. Carried.

Unfinished Business: Antique Market will be the third Sunday of June, July, and August.

Donna Barnett was welcomed as a new member to the DDA.

New Business: Sal reported on a joint Lawrence Township/Village Planning Commission meeting last night on regulating medical marijuana. There is currently a moratorium on it.

Motion by Doug, second by Sal to adjourn at 7:50 PM. Carried.

Steve Petersen, acting Secretary



FILE COPY

Lawrence DDA meeting February 23, 2011

Present: Dale Gribler Don Hanson, Mary Webster, Sal Campagna, Dick Smith, Leroy Damaske, Steve Petersen Donna Barnett, Ken Barnett and Phil Glenne.

Chairman Gribler opened the meeting at 6:30 PM.

Minutes Minutes of January 26, 2011 were distributed by Don Hanson. Leroy corrected minutes \$52.50 to Paulette for Mums. Motion to accept corrected minutes by Steve second by Leroy carried.

Treasurer Leroy distributed January 2011 statement. Farmer,s Market balance 1-31-11 \$465.23. DDA Balance 1-31-11 \$8,481.94. Includes 2010 tax capture \$6,430.61, Disbursements: Able electric \$1,276.01, Matt Kozel \$50.00, Paulette Rybarski \$52.50 Copies attached.

Budget: Leroy will present Budget at next meeting.

Main Street No Report

Façade No Report

Signage No Report.

Farmers Market No Report.

Streetscape No Report.

Unfinished Business: Dale presented a report Titled Lawrence Antiques Market Copy attached.

Mary presented a detailed StreetScape Organizational Chart. Including responsibilities and action procedures. Copy attached.

New Business Mary will appoint Donna Barnett to the DDA.

Meeting adjourned. Next meeting March 23.

Don Hanson

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## **Downtown Development Authority**

*December 22, 2010 – Regular Monthly Meeting Minutes*

*No Meeting Held.*

## **Village Of Lawrence**

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## **Downtown Development Authority**

*November 24, 2010 – Regular Monthly Meeting Minutes*

*No Meeting Held.*

FILE COPY

Lawrence DDA meeting October 27, 2010

Present: Dale Gribler Don Hanson, Mary Webster, Ken Schaut, Gary Barton, and Steve Petersen.

Chairman Gribler opened the meeting at 6:50 PM.

Minutes Minutes of September 22 were distributed by Don Hanson. Motion by Gary second by Steve to accept carried.

Treasurer Report Dale distributed Fifth Third and ECCU statements of 9-30-2010. Copies attached. Dale reported the Balance on Oct. 27, 2010 of \$7,181.51. List of bills paid is included.

Façade No Report

Signage Ken reported Acapulco's large sign was stolen. Their second small sign was installed. The annual sign billing was mailed.

Farmers Market No report.

Streetscape Received 2 bids for light installation.

Midway Electric: 4 lights, Assembled and installed \$1330.00

Able Electric: 4 lights, Assembled and installed \$1265.17

Motion by Sal second by Mary to accept the lowest bid. Motion carried.

Gary moved and Steve supported to purchase 1 induction kit and shipping for a total of \$354.34. Motion carried.

Motion by Gary second by Sal to order induction lighting for remaining lights not to exceed \$3200. As funds are available. Motion carried.

Mainstreet: Mary, Jenny and Dale attended training in Portland Michigan, in October. Mary reported that Niles has achieved Master level. Dale reported that the downtown must be the Heb of activities. Success depends on Self Help, No Grant \$ available. We must make Mainstreet Go! We also need to get the High School and ISD involved.

Next meeting Dec. 2.

Motion to adjourn carried.

Don Hanson