



Village Of Lawrence
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**Administrative Committee
Minutes**

May 16, 2017

Open Meeting at 6:00 PM.

Present: Quick, Babcock, Faulkner, Nower, Utter

Absent: Weston, Alburtus

Guest: Mark Keyser

Review and approve / disapprove meeting minutes from the March meeting. Nower motioned to approved March minutes, Utter seconded. All were in favor.

Old Business

1. *Blight/Burn Ordinance - Babcock motioned to send to council for approval, Nower seconded, all were in favor.*

New Business

1. Bank Reconciliations Status -March & April are done
2. Treasurer Report -Taxes collected as of 5/9/17 \$184,416.93, yet to be collected \$22,361.05.
3. Audit scheduled for the week of June 12th
4. EDC Loan Check request of an additional \$500.00, council approved an amount of \$5,000.00. *Nower motioned to send to council for approval, Utter seconded, all were in favor.*
5. CMAQ/Railroad - Prein & Newhoff to set up a meeting & need to have railroad issues in writing.
6. Sewer fund renewal - current balance is \$51,669.81 due to mature on 5/26/17 Kim to ask Maria for CD Rates for renewal.
7. Meeting minutes, committees and council _ who's responsibility is it to post and when, this was discussed and was decided that Kim would get all minutes updated to the website.
8. Amended Budget - Dan to send this out a week prior to council for review
9. The sewer project breakdown was discussed and will be sent to council for review.

Discuss topics/concerns/ suggestions from each of the committee members.

Field Questions and/or concerns from the public.

Motion to adjourn by Nower and seconded by Babcock. Motion passed.

Meeting adjourned at 6:40 p.m.

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