



Village Of Lawrence
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**Administrative Committee
Meeting Minutes**

March 21, 2017

Open Meeting at 6:04 PM.

Present: Dave Quick, Lucinda Nower, Kim Babcock, Dan Faulkner, Pat Alburtus

Absent: Rick Weston, Janet Utter

Guest: Jeff Hannan

Review and approve / disapprove meeting minutes from the January meeting. Nower motioned to accept minutes, Alburtus seconded, all were in favor.

Old Business

1. Junk/Burn Ordinance - Dave is still working on this, he going to contact Clark Matheny or McDonald's Towing about storage for junk cars.
2. Zoning Office - Mary is working on contract and job description

New Business

3. Bank Reconciliations Status -January & February are done
4. Treasurer Report -Taxes collected as of \$182,991.73, yet to be collected \$23,786.25
5. Water Tower Loan Schedule of Payments - if we refinance the loan at 3.5%, the first payment would be due 7/18. EDC is concerned with no payment in 2017 - would the Village be able to pay \$5,000.00 payment in 2017? *Recommendation from committee is that council approves \$5,000.00 payment to EDC, motioned by Nower, seconded by Babcock, all in favor.*
6. Trailer Park - Lot 41, sent this bill to Ethan (owner of Mobile Home Park). Still has not been paid. Dan is to write a certified letter outlining what is due and give them 10 days before we take legal action. If not paid then balance will be put on taxes.
7. Easter Carnival at Lawrence Elementary School - April 15th
8. Memorial in Park - ISD is offering to plant flowers.

Discuss topics/concerns/ suggestions from each of the committee members.

Field Questions and/or concerns from the public.

Motion to adjourn by Nower and seconded by Babcock. Motion passed.

Meeting adjourned at 6:55 p.m.