

Village Of Lawrence

Administration Committee

May 19, 2020

www.lawrencemi.org



Present: Pat Alburtus, Katie Newton, Theresa Stroud and Cindy Nower

Absent: none

Guest: none

Meeting opened at 3:10 PM

Motion by Alburtus supported by Newton to approve minutes April 21, 2020. Theresa Stroud abstained Motion carried.

Old Business

Responsible Party Form & Sewer payment and Rental Property Registration & Responsible Party Assignment Policy fee

- Katie continue to work

Golf Cart Permit and Registration Application.

- Recommend #1 example for renewal sticker

Retention policy

- Working on retention using state policy.

MML see if we are bonded and how much for.

Escheatment

- Continue to review what needs to be escheated or reissued or taken to claims court for collection

Investment

- Need investment policy

Interfund Activity

- Talked about separate bank account for each fund.

Delayed Water Shutoff Agreement

- On hold until new water ordinance is in place

USDA Compliance Review

- Cindy working with Paul at USDA on status of review

This institution is an equal opportunity provider and employer

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CD Renewal

- Recommending renewing for six months

Motion by Stroud supported by Newton to adjourn meeting. Motion carried.

Meeting adjourned at 4:43 PM.

Respectfully submitted:

Cindy Nower, Chairman