

# Village Of Lawrence

Regular Meeting  
October 13th, 2020  
www.lawrencemi.org



## **Call to Order**

The Regular Monthly meeting of the Common Council of Village of Lawrence was called to order by President Quick at 7:00 PM in the Council Chambers.

## **Pledge of Allegiance**

The Pledge of Allegiance was led by President Quick.

## **Roll Call**

Present: Glennie, Gritter, Lorenzo, Ouzts, Quick and Webster  
Absent: Keyser

Also Present: Mike Anchor, Don Hanson, Brian Johnson, Patti McCarthy-Stejskal, Donna Spenner, Theresa Stroud, and Paul Bianco.

## **Additions to Agenda**

- ZBA/Planning Staffen driveway.

## **Conflict of Interest items**

No conflict of Interest

## **Approval of Consent Agenda and Minutes from September 23<sup>rd</sup>.**

Motion by Gritter second by Lorenzo to approve minutes from September 23<sup>rd</sup>, 2020 council.  
Motion carried.

Absent: Keyser – N/A

## **Approval to pay bills.**

Motion by Outz second by Gritter to approve.  
Motion carried.

Absent: Keyser – N/A

## **Presentations and Guests**

### **County – Don Hanson**

- Provided update on County issues, Northpoint complications and progress on website.

### **Township – Donna Spenner**

- Election; 598 absentee ballots with 492 returned as of 2:00 PM; October 13th.
- Safebuilt to hire planner; by end of year. Working with Village to combine for discount.
- Update on missing person (Jimmy Green).

### **Lawrence Township Emergency Services Report – Chief Mike Anchor**

- Provided updates on calls
- Purchase of hydrant tester. Coordinating with DPW to get discount.

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## Reports:

### **President-Presented by Quick**

- New Employees; Patti McCarthy-Stejskal/Treasurer, Becky Everhart/Clerk, Paul Bianco/Police Chief.

### **Clerk-Everhart**

- No report

### **Village Manager-Presented by Stroud**

- Late Fees on water bills. 53 residents on past due report.

Motion by Webster Second by Quick to send individual letters to set up payment arrangements. Letters to be sent starting Nov 1<sup>st</sup>.  
Aye, All

Absent: Keyser – N/A

Motion carried.

### **Administration: Presented by Stroud**

- Aged accounts.
- Water ordinance- Need to get in place.
- Moving to Abor Bank.
- Daily deposits.
- Keeping copies of checks prior to deposit.
- Streamlining all processes and creating updated SOP's .

### **Community Development-Presented by Glennie.**

- Halloween house decorating contest. Village will be judged on drive by basis; Township will need to send addresses to be included.
- Official announcement to be made by Glennie regarding Trick or Treating from 5-7:00 PM Saturday Oct. 31<sup>st</sup>.

### **DDA**

- No report

### **Joint Parks & Rec-Presented by Lorenzo**

- Tiger Den-door. Can this be locked? Spenner-this is Township property and will need their approval.

### **LDFA-Presented by Webster**

- Contract with Bloomingdale Communications. Signed contract as of 10/14/2020.

### **Personnel-Presented by Webster**

- Council Guidebooks; org chart, policies, etc. Be prepared to sign off next council meeting.
- SOP's that need review.
- Set up process to recognize staff.

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## Planning/ZBA-Presented by Glennie

- 125 St. Joseph St. (Staffen drive way). Sight set at corner of house.
- Lawrence Downs had a fire due to lack of maintenance. Passed previous inspection and within code.
- Leaf burning allowed but need to revisit prior to next season to set ordinance.

## PSC report-Presented by Gritter

- Need approval on outdoor seating at November meeting.
- Engineering report-alley next to DPW. Too late in season to pave.
- Elizabeth Street-water in the road.
- Dump-Opened up with tree removal and ground is soft and may need additional work.

## DPW Report-Presented by Johnson

- Communication issues with towers. Upgrading both panel and communications.

## Redevelopment

- No meeting held

## State

- No update or report

## Police Report-Presented by Bianco

- Introduction as Chief.
- Will be up and running by end of March 2021.
- Computer systems and radios-slow due to COVID-19.
- Budget is being worked.
- 2<sup>nd</sup> police car next year.
- Looking for 2 part time officers.

## New Business

Updates from Auditor, presented by Ben via web

- Review of financial statements, manager responsibilities, auditor opinion and internal controls.

## Old Business

No old business

## Public Comment

No Public comment.

## Council Comment

Limited Council Comment

Motion by Webster, seconded by Ouitz to go into closed session.

Motion carried

## Adjournment to go to closed session at 8:30

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Back from Closed session 9:06 PM.

Roll Call: Present: Glennie, Gritter, Lorenzo, Ouzts, Quick and Webster

Absent: Keyser

Trustee Quick-Thank you to everyone for all the hard work they are doing.

Trustee Webster-Last meeting.

Village Manager/Stroud-Everyone ok with new Council Meeting format?

Motion by Webster support by Gritter to adjourn meeting.

Motion carried.

Meeting adjourned at 9:27 PM

Respectfully submitted:

Attest:

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Becky Everhart, Clerk

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David Quick, President