

**LAWRENCE DOWNTOWN DEVELOPMENT AUTHORITY**  
**LAWRENCE VILLAGE HALL**  
**May 27, 2020**

Present Remotely: Steve Petersen, Dale Gribler, Dave Quick, Don Hanson, Gary Barton  
Present in Person: Kim Thompson  
Also: Theresa Stroud – Village Manager (In Person), Jan Petersen (Remotely)

Meeting called to order at 5:00 p.m.

The meeting was held using Zoom for remote participants. This will be the method used for the public (optional for DDA members) until the Stay-at-Home order is lifted.

**MINUTES:** Meeting of February 26, 2020 were presented by Thompson – Motion by Quick, supported by Hanson to approve the minutes as presented. Roll call vote. All aye. Motion carried.

**TREASURER’S REPORT:** Thompson presented the bank balances from Arbor Financial Credit Union with a total of \$1,368.88 for the Farmer’s Market and \$26,109.23 for the DDA account.

Thompson presented the financial reports as of 5/27/20 showing revenue of \$0 and expenses of \$800.00 with a net loss of \$800.00 using fund surplus.

Moved by Hanson supported by Petersen to approve the financial report. Roll call vote. All aye. Motion carried.

**FARMERS MARKET:** Jan Petersen reported that several farmers’ markets are open. Some vendors for Lawrence are willing to open, some are not. Jan is OK with opening our farmers’ market with hand washing stations and signage for recommended masks and social distancing. Will play it by ear based on Governor’s orders in July.

**FACADE REPORT:** Gribler talked to Roy Cogar regarding his façade request. Signs are not included in the current program.

Motion by Gribler, supported by Barton to amend the budget reducing Business Recruitment and increasing Business Retention by \$500. Roll call vote. All aye. Motion carried.

Gribler & Theresa Stroud will develop a Business Retention application. Gribler will then contact Roy to submit a Business Retention application.

**OLD BUSINESS:**

- Gribler reported at lights were installed on 5 poles on the south side of East St Joseph St. A bill will be submitted.
- Gribler reported that the MEDC community funding is outstanding for the new band stand. Gribler and Stroud will research project status.
- Thompson will research the status of the DDA annual report to the State of Michigan.
- 6 additional lights will be installed with lights to be purchased at a cost of \$7,200. Motion by Barton, supported by Quick to approve the purchase of the lights at the stated cost. Roll call vote. All aye. Motion carried.

**NEW BUSINESS:**

- The 2020 Senior Class banners are up. Very positive feedback from the community.

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- The 2020 senior class will march in a parade on Friday, June 5. The class banners will be taken down and presented to the seniors at the American Legion, following the parade.
- Business Recruitment: DC Designs submitted an application for a lease subsidy for their new business located at 106 W St Joseph St. The subsidy will be as follows:
  - June 1 – November 1, 2020 @ \$300/month
  - December 1, 2020 – May 1, 2021 @ \$150/month
  - June 1 – November 2, 2021 @ \$100/month
  - Motion by Barton, supported by Thompson to approve the application of DC Designs at the subsidy stated above. Roll call vote. Quick- Abstained due to conflict, Gribler – Abstained due to conflict, Petersen – Aye, Barton – Aye, Thompson – Aye, Hanson – Aye. Motion carried.

**Public Comment:** NONE

The next meeting will be Wednesday, June 24, 2020 at 6:30 p.m.

Motion by Thompson, supported by Gribler to adjourn at 5:55 pm.

Submitted by: Kim Thompson