

**DOWNTOWN DEVELOPMENT AUTHORITY
LAWRENCE VILLAGE HALL
May 22, 2019**

Present: Dave Quick, Kim Thompson, Steve Petersen, Dale Gribler, Roy Cogar, Gary Barton
Absent: Don Hanson, Dave Walker,
Also: Dan Faulkner

Meeting called to order at 6:35 p.m.

Public Comment: None

Minutes: Meeting of April 24, 2019 – Motion by Quick, supported by Barton to approve as amended. All aye. Motion carried.

Treasurer's report: Thompson presented the Income/Expense report as of April 30, 2019 and May 22, 2019 (YTD). The bank statement showed a balance of \$28,025.84 for DDA and \$812.65 for the Farmer's Market. Thompson reported that Arbor FCU requires clarification of our minutes to show who is authorized for all transactions, including opening and closing accounts. Motion by Thompson, supported by Barton to authorize Kim Thompson and Dale Gribler to perform all transactions, including signing checks and opening and/or closing of accounts with Steve Petersen and Gary Barton authorized to sign checks. All aye. Motion carried.

Thompson reported that it did not appear that the Township Winter 2018 tax capture checks were received. She will check with the Township Treasurer on status.

Streetscape/Lighting Report:

- Gribler reported that the sidewalks and electrical work are 3 weeks behind due to the weather.
- Petersen stated the Village Master Plan draft has great ideas for streetscaping for the four corners downtown.
- Gribler reported that Dave Walker has been in contact with Orla Bontrager for new park benches

Farmer's Market Report:

- Thompson reported that Jan and she are working on the new contracts for the snap bucks and will be completed and signed once the new Farmer's Market checking account has been opened

Old Business:

- The fees for the DDA highway signs have all been paid
- Orr Building –
 - The walkthrough was completed by the prospective buyers
 - Quick reported he is working on the completion of the sidewalk easement completion
- Village park bandstand – Gribler reported that a revised quote of \$80K was received for the original bandstand design. Other contractors recommended changes to significantly reduce cost. Gribler will get more information.

New Business: none

Next Meeting: The next meeting will be June 26, 2019 at 6:30 p.m.

Motion by Barton, 2nd by Cogar to adjourn at 7:25 p.m. All aye. Motion Carried.

Respectfully submitted,

Kim J Thompson, Secretary

APPROVED: June 26, 2019