

**LAWRENCE DOWNTOWN DEVELOPMENT AUTHORITY**  
**LAWRENCE VILLAGE HALL**  
**June 24, 2020**

Present Remotely: Gary Barton  
Present in Person: Kim Thompson, Dale Gribler, Don Hanson, Steve Petersen  
Also: Theresa Stroud – Village Manager (In Person)

Meeting called to order at 6:30 p.m.

The meeting was held using Zoom for remote participants. This will be the method used for the public (optional for DDA members) until the Village allows the public to attend in person.

**MINUTES:** Meeting of May 27, 2020 were presented by Thompson – Motion by Barton, supported by Hanson to approve the minutes as amended. Roll call vote. All aye. Motion carried.

**TREASURE’S REPORT:** Thompson presented the bank balances from Arbor Financial Credit Union with a total of \$1,368.88 for the Farmer’s Market and \$25,309.23 for the DDA account.

Thompson presented the financial reports as of 6/23/20 showing revenue of \$0 and expenses of \$1,481 with a net loss of \$1,481.00 using fund surplus. Thompson will verify the status of the March 2020 Township distribution.

Moved by Hanson supported by Petersen to approve the financial report. Roll call vote. All aye. Motion carried.

**FACADE REPORT:** Gribler & Theresa Stroud will develop a Business Retention application. Gribler will then contact Roy to submit a Business Retention application.

**OLD BUSINESS:**

- Stroud reported that she is meeting with Superintendent Gretchen Gendron regarding the Safe Routes to School project.
- Stroud reported she will contact Melissa at MEDC regarding the status of Crowd Sourcing for available funding for the band stand project.
- Gribler reported at lights were installed on 5 poles on the south side of East St Joseph St. and flags were also installed on all light poles.
- 6 additional lights have been ordered and will be installed at a cost of \$7,200.

**NEW BUSINESS:**

- Officer elections – The following nominees for the 2020/2021 officers:
  - Chair – Dale Gribler
  - Vice Chair – Steve Petersen
  - Treasurer – Gary Barton
  - Secretary – minutes will be taken by the Chair or Vice Chair or other
  - Motion by Thompson, Supported by Hanson to appoint the officers as stated above. Roll call vote. All aye. Motion Carried.
- The COVID-19 grant was not approved.
- 305 Farms parcel – The proposed development will be classified as light industrial and would be eligible for tax capture by the LDFA if the district was extended. This would help pay for the infrastructure (water/sewer/water tower) for the entire area of the PA425. Rather than hold hearings, amend the LDFA district, etc., Gribler suggested entering into an agreement between the DDA, LDFA and Village to have the DDA

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forward all tax capture from the parcel to the Village for debt retirement for the infrastructure payment. Once the debt is paid off, the DDA could simply retain the tax capture and use for DDA future projects. All agreed this would be an agreeable solution. Stroud will consult with the Village attorney on whether or not this is feasible and draft an agreement.

- Thompson presented a bill from Sandra Hanson for the spring and summer planters. Motion by Thompson, supported by Petersen to pay the submitted bill of \$381 to Sandra Hanson. Roll call vote. Gribler, Thompson, Barton, Petersen – Aye. Hanson – Abstained. Motion Carried.

**Public Comment:** NONE

The next meeting will be Wednesday, July 22, 2020 at 6:30 p.m.

Motion by Thompson, supported by Gribler to adjourn at 7:35 pm.

Submitted by: Kim Thompson