

DOWNTOWN DEVELOPMENT AUTHORITY
LAWRENCE VILLAGE HALL
January 24, 2018

Present: Dave Quick, Kim Thompson, Steve Petersen, Dale Gribler, Don Hanson, Gary Barton
Absent: Roy Cogar, Mary Webster (one open position)
Also: Dan Faulkner, Jan Petersen

Motion by Hanson, Support by Quick to approve the Minutes from December 13, 2017 as presented. All aye. Motion carried.

Treasurer's report: Thompson presented the Income/Expense report as of 12/31/17.

Thompson presented the bank balances as follows:

	Bank Balance
DDA	\$18,998.87
Farmer's Market	<u>\$ 566.34</u>
Total	\$19,568.21

Thompson and Jan Petersen will meet and reconcile the Farmer's Market revenue and expenses. Motion by Hanson, Support by Barton to accept the treasurer's reports. All aye. Motion carried.

Thompson presented the follow expenses for approval:

Dale Gribler	\$ 76.80 Reimb for Vineyard Press for McDonald Towing Thank You
Sandy Hanson	\$125.00 Reimb for Christmas Trees

Motion by Petersen, supported by Quick to pay the bill as presented. Quick, Gribler, Faulkner, Thompson approved. Don Hanson abstained. Motion carried.

The following consent items were paid since last meeting:

Village of Lawrence	\$ 32.73 water/sewer
Downtown Lawrence LLC	\$ 309.84 façade grant

Streetscape/Lighting Report:

- No change in the status of the Red Arrow Bar

Farmer's Market Report:

- Jan reported that the Food Guide ad for the Farmer's Market needs to be submitted. Motion by Hanson, support by Barton to approve ad costs not to exceed \$150 to be paid from Farmer's Market funds.

Old Business:

- The RFP was revised to include updates to dates and other items. Dan F will forward to DDA members and publish to the Village website.
- Plans were presented for the new park band stand. The proposal includes a 12 x 24' building with composite flooring. Motion by Hanson, supported by Barton to approve the architectural drawings and submit for construction plans for bidding submissions. All aye. Motion carried.

New Business:

- Big T is opening their brewery in Lawton.
- There is an open spot on the DDA board that should be filled.
- Budgeted items (see attached):
 - Estimated carryover \$19,211
 - Estimated revenue \$16,000
 - Estimated expenses \$32,600
 - Estimated end surplus \$ 2,611

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Motion by Hanson, 2nd by Barton to adjourn at 8:10 p.m. All aye. Motion Carried.

Respectfully submitted,

Kim J Thompson, Secretary

APPROVED: February 28, 2018