



Village of Lawrence
Administrative Committee Minutes
February 15, 2011

FILE CL

Present: Nower, Webster, Alburtus, Schaut (Ad Hoc)
Absent: Ludwig, Utter
Guest: None

No old business.

New business.

- Bank Reconciliation's update – January complete.
- Treasurer report - \$29,217.94 still owed as of 2/13/11
- Review/recommend approval of AEP Indiana/MI power franchise agreement.
Review Metro Act, check with other communities and working in the right away policy.
- Former owner of 155 N Paw Paw (Jim Whelan) to discuss water and sewer invoice. – 10/09 –1/10 bill. Recommend to council that the Village will waive penalty fee that has charged to date if bill is paid within 90 days from March 8, 2011. If not paid all penalties will be applied back to account. Resolution then would be small claims court. Mr Whelan did pay \$672.75 on account on 2/15/11.
- LCC License revocation requirements. Dale Gribler to be forwarded information from LCC. Table for further action in the third quarter.
- Tax Capture agreement with Lawrence Township and the Fire Department. Village will be reviewing information received.
- Village Manager Ordinance review/discussion. Received information on Village Manager job description and model from MML. To be reviewed.

Meeting adjourned at 9:00 PM.

Respectfully submitted:

Lucinda R Nower, Clerk /Trustee