

# Village Of Lawrence

157 N. Paw Paw  
P.O. Box 217  
Lawrence Michigan 49064  
(269) 674-8161 Fax (269) 674-3004  
www.lawrencemi.org



## PERSONNEL COMMITTEE

October 3, 2017

Meeting was called to order at: 6:00 pm.

Present: D Quick, M Webster, M Keyser, D Faulkner

Guest: Doug Koning, Kuipers Ins.

Absent:

### Old Business:

Cross Training: responsibility moved to Administrative Committee

Records Retention: Village Policy/MML policy, VBC Sheriff's Dept.: responsibility moved to Administrative Committee

Independent Contractor (Zoning/Code Enforcement) Status: Faulkner asked to solicit 3 proposals from professional Zoning companies for code and site plan review. Suggested blight role of VBSD be expanded.

Amended Personnel Policy has been distributed to staff; return of signed copies completed

Budget amendment to include additional insurance costs: Koning presented 3 plan comparison for insurance (Nov 17-Oct 18). Information needs to be updated to include Faulkner for 18-19 budget and 17-18 amended budget. It was agreed to continue with Priority Health (medical) and Companion Life (vision/dental) for the next year.

Faulkner contract: approved at July Council. After lengthy discussion, final offer was made to Faulkner to include addition of insurance (\$15,893) for a one year contract. Faulkner will review and accept/reject by Fri 10/6.

DPW organization: Jeff Pera has been hired to complete DPW staffing. Recommendation: Brian Johnson to be promoted to Supervisor at the rate of \$18.50 per hour.

### New Business

Drone policy: Tabled

Meeting was adjourned 7:00 pm. Next meeting date October 24, 2017 at 6:00 pm

Submitted by M Webster.