



**Village Of Lawrence**  
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**Administrative Committee  
Meeting Agenda**

September 19, 2017

Open Meeting at 6:00 PM.

Present: Babcock, Nower, Utter & Faulkner

Absent: Albertus

Babcock motioned to approved minutes from August meeting, seconded by Utter all in favor.

Old Business

New Business

1. Bank Reconciliations Status -August are done
2. Treasurer Report - Taxes Collected \$144,621.95 to be collected \$71,212.61
3. Update on Point and Pay - now that taxes are done we can proceed with setting this up.
4. Mailing Permit Application, this was discussed that this would be good to be on water bills so that the reading aren't covered up. Faulkner motioned that we apply for this and Babcock seconded and all were in favor.

Discuss topics/concerns/ suggestions from each of the committee members.

Field Questions and/or concerns from the public.

Motion to adjourn by Nower and seconded by Utter, Motion passed.

Meeting adjourned at 6:45 p.m.