



Village Of Lawrence
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**Administrative Committee
Meeting Minutes**

March 15, 2016

Open Meeting at 6:00 PM.

Present: Babcock, Utter, Nower, Weston, Alburtus, Quick, Faulkner

Absent:

Meeting minutes from the February meeting were approved.

New Business

1. Bank Reconciliations Status -February completed
2. Treasurer Report - Received as of today \$184,169.28, delinquent taxes \$28,820.97
3. Genesis Web Design Check - Domain Renewal \$110.00 - This check was cut, but discussion was held and we are to hold off so see if we can transfer the domain to us before having to pay Genesis.
4. Van Buren ISD Water Bills - Two accounts were not being charged penalties, this has been changed. - Discussion was held, Kim went through the accounts and noticed that there were two accounts not being charged so she changed that in their billing. From now on all the accounts will be charged the 5 % penalty charge if not paid on time.
5. Loans from Chemical Bank - water tower - This was recommended that we send this back to council for approval on which bond attorney that we proceed with. Nower motioned, Quick seconded all were in favor.

Discuss topics/concerns/ suggestions from each of the committee members.

Field Questions and/or concerns from the public.

Motion to adjourn by Utter and seconded by Babcock Motion passed.

Meeting adjourned at 7:00 p.m.

Minutes Submitted by Kim Babcock